

CHECKLISTS for ARTS EDUCATION

Applicant Name: _____ Date: _____

Attach a completed copy of this checklist to the top of your application packet.

For detailed instructions, be sure to read *How to Apply* in each section, Application Requirements for Individuals on (www.arts.idaho.gov/indoverview.aspx#requirements), and *Preparing Work Samples* (www.arts.idaho.gov/grants/instructions.aspx#samples).

All applicants include:

- ☐ Checklist
- ☐ The optional survey form (www.arts.idaho.gov/grants/survey_online.aspx). helps us to provide better service.
- ☐ An adequately-sized, self-addressed stamped mailer if you want work samples returned

QuickFund\$

Professional Development for Educators

- ☐ completed application form 7.
- ☐ budget form 7B.
- ☐ one-page response to narrative questions.
- ☐ your résumé (up to two pages).
- ☐ support materials that will strengthen your application, such as a letter of acceptance, conference brochures, or workshop information, articles, résumé and/or work samples of persons you will learn from, etc.

Teacher Incentive Grants

- ☐ completed application form 7.
- ☐ budget form 7B.
- ☐ two-page response to narrative questions.
- ☐ résumés of key personnel, consultants, and artists.
- ☐ work samples for non-rostered and an information list (if required),
- ☐ QuickProject for Arts Education
- ☐ completed application form 8.
- ☐ budget form 6B.
- ☐ in-kind budget attachment (optional).
- ☐ two-page response to narrative questions.
- ☐ résumés of key personnel, consultants, and artists.
- ☐ support materials such as schedule of activities, letters of support from school principal or community partners, or curriculum guides or examples of past student work that will help the panel understand the artistic and educational quality.

Project: ArtsPowered Learning

- ☐ completed application form 6.
- ☐ budget form 6B.
- ☐ in-kind budget attachment (optional).
- ☐ up to five-page response to narrative questions.
- ☐ list of project's key personnel and planning or advisory committee members, including their role, professional expertise, and affiliation.

- ☐ résumés or biographical sketches for key personnel, artists, and consultants involved in the project.
- ☐ three to six letters of support from executive directors of organizations, school principals, planning or advisory committee members, etc. that demonstrate an understanding of and a commitment to the project.
- ☐ up to five pieces of audio, visual, published materials from applying organizations and key partners, curriculum guides or examples of past student work that will help the panel understand the artistic and professional quality.
- ☐ work samples for non-rostered artists, key partners or organizations.

Project: Creative Alternatives for Youth

- ☐ completed application form 6.
- ☐ budget form 6B.
- ☐ in-kind contributions (*Supplement A*, if needed).
- ☐ up to five-page response to narrative questions.
- ☐ list of project's key personnel and planning or advisory committee members, including each member's role, professional expertise, and affiliation.
- ☐ résumés or biographical sketches for key personnel, artists, and consultants involved in the project.
- ☐ three to six letters of support from executive directors of organizations, school principals, planning or advisory committee members that demonstrate an understanding of and a commitment to the project.
- ☐ up to five pieces of audio, visual, published materials from applying organizations and key partners, curriculum guides or examples of past student work that will help the panel understand the artistic and professional quality.
- ☐ work samples for non-rostered artists, key partners or organizations (www.arts.idaho.gov/grants/instructions.aspx#samples).